

# SCOPE OF WORK DOCUMENT FOR

**Malico General Trading FZCO**

PROJECT: Installation for Graphic CARD in Server

Version:1.0

Date: 3<sup>rd</sup> September 2026



## 1. INTRODUCTION

### 1.1. About Kyoto

Kyoto is a leading Information and Communication Technologies (ICT) service provider. We operate internationally through our offices and antennas in Dubai, Abu Dhabi, Sharjah, Jeddah, and Gurgaon etc.

We design, develop, support, and promote ICT software applications using integrated, state of art technologies. Our expertise covers.



**Distribution**



**Integration**

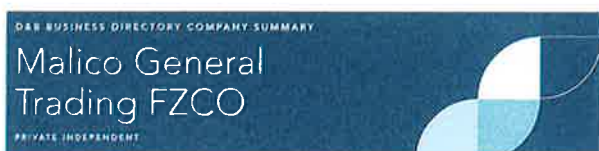


**Services**



**Collaboration & Smart City**

### 1.2. About Customer



Our company was founded with the core need of helping people fulfill a choice of having their dream commercial structures. We have started our new adventure as an interior designing firm where we explore the various aspects and infinite possibilities of interiors, architecture, and design. A building is only as good as its interiors and we ardently believe that we can design the interiors of your work space. Whether it is an office, restaurant, or studio, we will make sure it looks exactly like how you pictured it. As a trusted fit out company in Abu Dhabi, we specialize in creating innovative commercial interiors that combine functionality, comfort, and visual appeal to elevate every workspace. We are a recognized firm that solely focuses on designing unique, aesthetically pleasing, and most of all functional interiors that are incorporated by the authenticity of the traditional and the modern. We have everything you need and more for your workspace, including end-to-end interiors complete with decor, furniture, renovations, and modular solutions

## 2. GENERAL INFORMATION

### 2.1. Purpose of this Document

This document defines the Project SOW and details within which Kyoto Technologies will provide. This document outlines the tasks and comprehensive plans for the “Installation for Graphics Card in Server” for **MALICO GENERAL TRADING FZCO**. This document ensures everyone involved understands the project’s scope and objective, facilitating effective communication and successful execution.

### 2.2. Governing Agreement

This Statement of Work or “SOW” is hereby deemed part of and governed by the Services Agreement between **MALICO GENERAL TRADING FZCO** (also called “Customer”) and Kyoto Technologies.

### 2.3. Distribution List

This document is to be shared amongst the following people for review and approval purposes.

| Last Name, First Name | Organization                | Role                 |
|-----------------------|-----------------------------|----------------------|
| Jayesh Panjwani       | Kyoto Technologies          | Account Manager      |
| Ashish Chandra        | Kyoto Technologies          | AGM                  |
| Irish Anne Silvestre  | Kyoto Technologies          | Business Coordinator |
| Fyroz Suleman         | MALICO GENERAL TRADING FZCO | Managing Director    |

### 2.4. Engineers Assigned

Kindly note that: **Man days = Total Days x No .of People and Man Hours = Man days x 8**

| Name | Organization           | Role                |
|------|------------------------|---------------------|
| Moiz | Kyoto Technologies LLC | IT Support Engineer |

## ESTIMATED WORK PLAN

| Serial No. | Deliverables                                               | Man-Hours | Man Days | Total Days + Contingency Days | Responsibility      |
|------------|------------------------------------------------------------|-----------|----------|-------------------------------|---------------------|
|            | <b>Graphics Card Installation in Server</b>                |           |          |                               |                     |
| <b>A</b>   | Pre-Installation Check                                     | 3         | 3hrs     | 3hrs+1hr                      | Kyoto Team          |
| 1          | Verify GPU compatibility, PCIe slot and power requirements |           |          |                               |                     |
| <b>B</b>   | <b>GPU Installation &amp; Configuration</b>                |           |          |                               | Kyoto Team          |
| 1          | Install graphics card and connect required power cables    |           |          |                               |                     |
| 2          | Install drivers and configure GPU                          |           |          |                               |                     |
| <b>C</b>   | <b>Testing &amp; Handover</b>                              |           |          |                               |                     |
| 1          | Verify GPU detection and perform functionality testing     |           |          |                               |                     |
| 2          | Document configuration and handover                        |           |          |                               | Client / Kyoto Team |
|            | <b>TOTAL</b>                                               | <b>3</b>  | <b>3</b> | <b>4hrs</b>                   |                     |

## 4. GENERAL PROJECT SPECIFICATIONS

### 4.1. Assumptions and Responsibilities

Kyoto Technologies has made the following assumptions and identified the following Customer responsibilities in respect of the provisions of the services under this Statement of Work. The Customer is responsible for validating all assumptions and Customer responsibilities before signing this SOW. Any deviations from the assumptions and responsibilities outlined in this SOW may affect Kyoto Technologies' ability to successfully deliver the Project and could have cost implications. If deviations are required, they will need to be addressed as appropriate via a change request.

| Item | General Assumption                                                                                                                                                                                                                                                                                                                              |
|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1    | During remote sessions, it is possible for Kyoto Technologies to shadow Customer staff, i.e., via remote sharing tools accessing all environments and systems belonging to <b>MALICO GENERAL TRADING FZCO</b> that is pertinent to Kyoto Technologies, account for this Project.                                                                |
| 2    | <b>"In the event of device malfunction, data loss, or compliance issues during or after the specified activities, we disclaim liability for any associated consequences."</b>                                                                                                                                                                   |
| 3    | All Kyoto Technologies tasks will be performed during the scheduled date and time. During local Kyoto Technologies Office hours. Hours outside of this will need an exception and approval from the customer.                                                                                                                                   |
| 4    | Kyoto Technologies provides estimates during the Project planning phase based on previous experience.                                                                                                                                                                                                                                           |
| 5    | The Project plan is subject to change until baselined and signed off by the Customer.                                                                                                                                                                                                                                                           |
| 6    | All the services outlined in this SOW will be performed either onsite or remotely, as applicable.                                                                                                                                                                                                                                               |
| 7    | The customer must provide Kyoto Technologies access to the appropriate staff members, Site readiness, Access to Network Resources, existing AD farm, O365, file servers, storage and any other necessary structural for wall mounting as it relates to the Customer's environment. This Customer staff can communicate in the English language. |
| 8    | All joint sessions between <b>MALICO GENERAL TRADING FZCO</b> and Kyoto Technologies will be in the English language.                                                                                                                                                                                                                           |
| 9    | Customers are required to make any changes to their own environment, which includes but is not limited to network and Firewall.                                                                                                                                                                                                                 |
| 10   | The customer is responsible for providing all hardware, software media, and software licenses unless stated otherwise in this SOW.                                                                                                                                                                                                              |
| 11   | A review session with the Customer's System Admin will be required to discuss the Customer's existing solution that is being replaced.                                                                                                                                                                                                          |
| 12   | Kyoto Technologies reserves the right to determine the format of the implementation plan. The plan typically is a document created in Project charter and may contain a tasks list,                                                                                                                                                             |

## **5. PROJECT MANAGEMENT AND ADMINISTRATION**

The following items detail the Project Management and Administration aspects of this Project:

- 1) This SOW must be executed by an authorized Customer representative prior to scheduling and execution of services described herein.
- 2) Customer will assign a member of its personnel who will be the main point of contact for scheduling any Customer resources, team meetings, and/or reviews ("Customer Project Lead"). Customer Project Lead will also be responsible for the collection of any requested data points or information relevant to this Project as requested by Kyoto Technologies.
- 3) Customer's Project Lead will identify the appropriate team members who are required to be part of the development and approval process for the stated Project deliverables.
- 4) Kyoto Technologies is not responsible for any delays caused by the Customer, Customer's contractors, or any of Customer's third-party vendors or third-party service providers, or delays that are otherwise outside the control of Kyoto Technologies. Any such delays may result in overall Project cost increases, delay of estimated delivery dates, and the re-assignment of the Kyoto Technologies Project resource(s) to other Kyoto Technologies projects. Kyoto Technologies may both resume the project later based on Kyoto Technologies' resource availability and assign an alternate Kyoto Technologies resource to resume the tasks defined in this SOW in the event of a delay as described herein.
- 5) If required, Kyoto Technologies will create Project deliverables using Smartsheet.
- 6) Where applicable, Kyoto Technologies will produce "final" document versions in standard PDF format.

## 6. ACCEPTANCE AND REMEDIES

Any deliverables provided under this SOW will meet the requirements stated herein as well as any additional acceptance criteria agreed to in writing by the parties ("**Acceptance Criteria**").

The customer will review/test the delivery as per the agreed baselined Project plan. If the deliveries meet the Acceptance Criteria, the Customer will provide confirmation to that effect. If not, the Customer will notify Kyoto Technologies of the unaccepted deliverable with a detailed explanation, promptly following completion of its review/testing. The customer will not unreasonably withhold or delay acceptance. Kyoto Technologies will assist in the resolution of the unaccepted deliverable in a timely manner.

Where there is no agreed baselined Project plan, or services are provided on a time and materials basis, then Customer's acceptance will be deemed to have occurred on delivery of the applicable service or deliverable.

## 7. DELIVERY OF SERVICES

All services will be performed either remotely using either Kyoto Technologies or Customer provided Web sharing technologies or onsite as agreed as part of the Project. Kyoto Technologies currently uses Quick Assist as the primary solution for remote meetings.

All delivery of services and timings are subject to Project planning as part of the kick-off process and are subject to change as the Project progresses.

## 8. SIGNOFF CRITERIA

If the client delays the site when work is 80% completed, they are liable to pay the pending amount

and provide sign off.

Once the site is ready, we will complete any pending service