

SIGN-OFF DOCUMENT

FOR

UNION REBAR FACTORY LLC

PROJECT: CCTV Installation & Configuration

Version:1.0

Date: 03rd September 2026



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DOCUMENT DETAILS:

Company	UNION REBAR FACTORY LLC
Document Title	Sign-off document
Date	3/09/2026

GENERAL INFORMATION

Customer name	UNION REBAR FACTORY LLC
Contact Person	Nidal Kassem El Zein
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The purpose of this sign-off document is to formalize and acknowledge the completion and acceptance of the CCTV Installation & Configuration project for “**UNION REBAR FACTORY LLC**”. This document serves as an official record of the project's successful execution and handover, marking the conclusion of our efforts.

	CCTV Surveillance System Supply, Installation, Testing & Commissioning
A	Camera Installation Mount cameras at approved locations as directed by the client. Install dome, bullet, PTZ, and Wi-Fi cameras with suitable mounting accessories. Ensure proper viewing angles and coverage of all designated areas.
B	Cabling Works
	Install CAT6 UTP cabling from each camera location to the network rack/NVR location
	Provide routing through flexible conduits, trunking, or existing cable pathways where required
	Supply and install PVC boxes and fixing accessories
	Label all cables at both ends for identification and maintenance purposes.
C	Network Infrastructure
	Install and configure the 24-Port PoE switch.
	Terminate all CAT6 cables with RJ45 connectors.
	Test all network links for connectivity and performance.
	Connect all cameras to NVR.

D	Recording System Installation
	Install the 32-channel NVR.
	Install and configure five (4) 6TB surveillance-grade HDDs.
	Configure recording schedules, storage allocation, and event recording settings.
	Integrate all network cameras into the NVR.
E	Mobile Application
	Register and link cameras/NVR to the client's mobile device(s).
	Verify live view and playback functions.
F	Testing and Commissioning
	We will conduct complete testing and commissioning of the system, including: • Camera image quality verification. • Day and night IR performance testing. • PTZ operation testing. • Recording and playback verification. • Network communication testing. • Mobile application testing. Storage capacity and recording retention verification.
G	Handover
	Upon completion, will provide: User login details.
H	Training
	Provide basic user training covering: • Live monitoring. • Playback and video search. Mobile application usage.
J.1	1 Power Requirements
	• Continuous 230V AC power supply shall be provided by the Client at the designated equipment location.

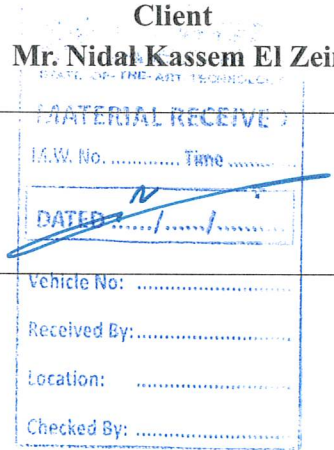
	Dedicated power outlets for NVR, PoE Switch, and associated equipment shall be available prior to installation. UPS and power backup systems are excluded unless specifically mentioned in the proposal.
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We confirm that the above-mentioned equipment has been supplied, installed, configured, tested, and commissioned successfully.

The system has been demonstrated to the customer and is functioning as per the agreed project scope.

The customer has inspected the installation and confirms that the project has been completed satisfactorily.

This sign-off document aims to ensure clarity, accountability, and transparency in the project or task completion process and to avoid any misunderstandings or disputes regarding the outcome.

PROJECT CLOSURE ACCEPTANCE	
Account Manager Mr. Fazmi	Client Mr. Nidal Kassem El Zein
	

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