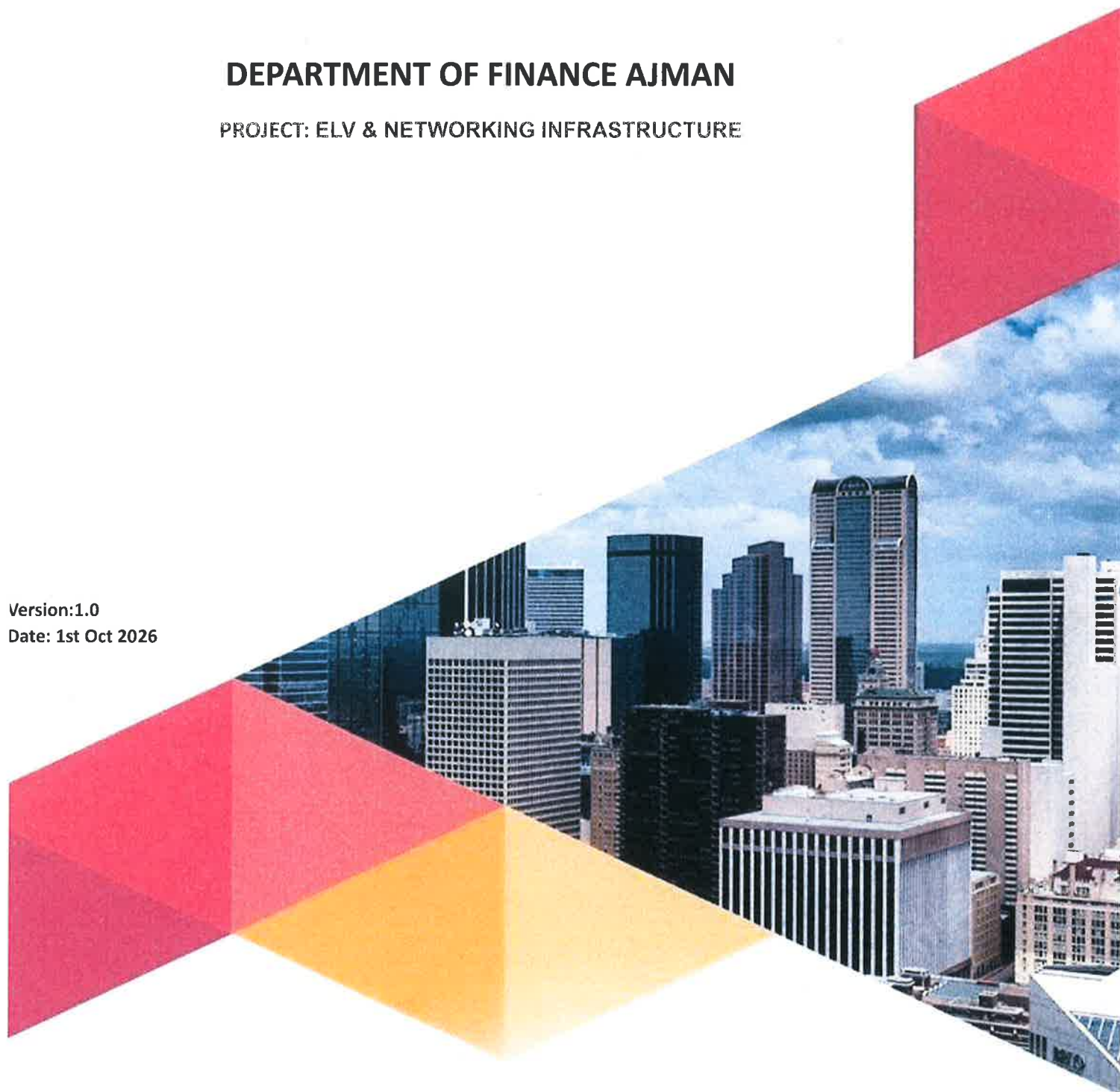


SIGN-OFF DOCUMENT **FOR**

DEPARTMENT OF FINANCE AJMAN

PROJECT: ELV & NETWORKING INFRASTRUCTURE

Version:1.0
Date: 1st Oct 2026



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DOCUMENT DETAILS:

Company	DEPARTMENT OF FINANCE AJMAN
Document Title	Sign-off document
Date	01/10/2026

GENERAL INFORMATION

Customer name	DEPARTMENT OF FINANCE AJMAN
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The purpose of this sign-off document is to formalize and acknowledge the completion and acceptance of the project for “**DEPARTMENT OF FINANCE AJMAN**”.

This document serves as an official record of the project's successful execution and handover, marking the conclusion of our efforts.

To ensure both sides have a clear understanding of the tasks, the following activities were undertaken:

ESTIMATED WORK PLAN

Serial No.	Deliverables
	ELV & NETWORKING INFRASTRUCTURE
A	ELV Works
1	End-to-end Cat6A cable pulling for data, telephones, floor boxes, cameras, access points (AP), and access control – 300 points.
2	Cable dressing and end-to-end termination of Cat6A cables.
3	Assembly and installation of 3 racks, including patch panels.
4	Testing and labelling of all Cat6A cables and data points.
5	Installation and patching of cameras, APs, access control devices, and fibre cables, including fibre termination.
6	Installation of 13 cameras, 7 APs, and 9 access control devices.
7	Installation and setup of 5 meeting room devices.
8	Monitor installation, camera configuration, focusing, and labelling.

9	Installation and configuration of NVR, PDU, and other related devices.
10	Patching and labelling of patch cables.
11	Configuration of APs, telephones, and access control devices.
12	Configuration of meeting room solutions.
13	Fibre cable pulling from MDF room and termination.
B	Networking Works
1	Switch installation in the Rack
2	Interconnection of switches using appropriate network cables.
3	Installation and configuration of network devices, including NVR, PDU, and related equipment.
4	Configuration of APs and other network devices.
5	Configuration of VLANs, if required.
6	Testing and verification of network connectivity and installed devices.
7	Patching and labelling of network connections.
8	Training and knowledge transfer to the client's designated team.
9	Sign – off

This sign-off document aims to ensure clarity, accountability, and transparency in the project or task completion process and to avoid any misunderstandings or disputes regarding the outcome.

PROJECT CLOSURE ACCEPTANCE	
Account Manager Mr. Saurabh Kothiyal	Client Mr. Jalal Mohamad Ghazal
	

SIGN-OFF DOCUMENT

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