

Project Engagement Form						23-Jun-26	
Project Name	MyTech Solutions	Presales Name	Faishal	Service Lead	Shahbaj	Service Lead Site Visit Status	Done on 9th June
Client Name	Pranay	Planned Duration (Days)	60 working days	Start Date		Planned End Date	
Sales Manager	Saurabh Kothiyal	Estimated Man-Days		Total Project Value	173775.56	Payment Terms	30% Advance, 100% Material on delivery, Remaining services on job completion
PAF No.	KT/MTSF/23-04-26/095	Purchase Planning Document Status		Any Material Delays Visibility, which can delay project			
Sales Handover Remarks on Customer Expectations	SITE VISIT DONE BY SHAHBAJ - FOR FUTURE WORKS						
Presales Handover Remarks	We visited site with Sabuj, Humaid and Him. All site drawing and contract sheet to Sabuj.						
Service Takeover Remarks	To complete the site works, we will require three dedicated ELV technicians and one Network Engineer for configuration activities. The estimated duration for completion is 50-55 working days, provided that all required materials and fiber machine are available on time.						
Assumptions (If Any)							
Sales Manager Signature		Presales Signature		Service Lead Signature		Project Coordinator Signature	
Project Exit Form						Preparation Date	
Project Name	MyTech Solutions	Planned Duration (Days)		Actual Duration (Days)		Delay (Days)	
Client Name	Pranay	Start Date		Planned End Date		Actual End Date	
Sales Manager	Saurabh Kothiyal	Estimated Man-Days		Actual Man-Days		Man-Day Variance	
Total Project Value	173775.56	Scope Completed (Yes/No)		Change Requests (Yes/No)		CR Billed (Yes/No)	
Final Invoice Submitted (Yes/No)		Invoice Date		Final Payment Received (Yes/No)		Payment Date	
Outstanding Amount		Client Sign-off (Yes/No)		Closure Date		Milestone 1	
						Milestone 2	
						Milestone 3	
Remarks							
Sales Manager (Customer Feedback)							
Project Coordinator/Manager (Project Coordination Feedback)							
Service Manager Remark							
Mamata (Business Operation Update) on Revised booking +/-							
Signed By:							
Sales Manager	Project Co-ordinator	Business Ops	Project Engg (Man)	General Manager (Optional)	Delivery Deptt II	Service Head/MD	CEO (Optional)
Saurabh Kothiyal	Sneha	Mamata	Shahbaj	Ashish C.		Puneet Kaur	Pankaj Singh