

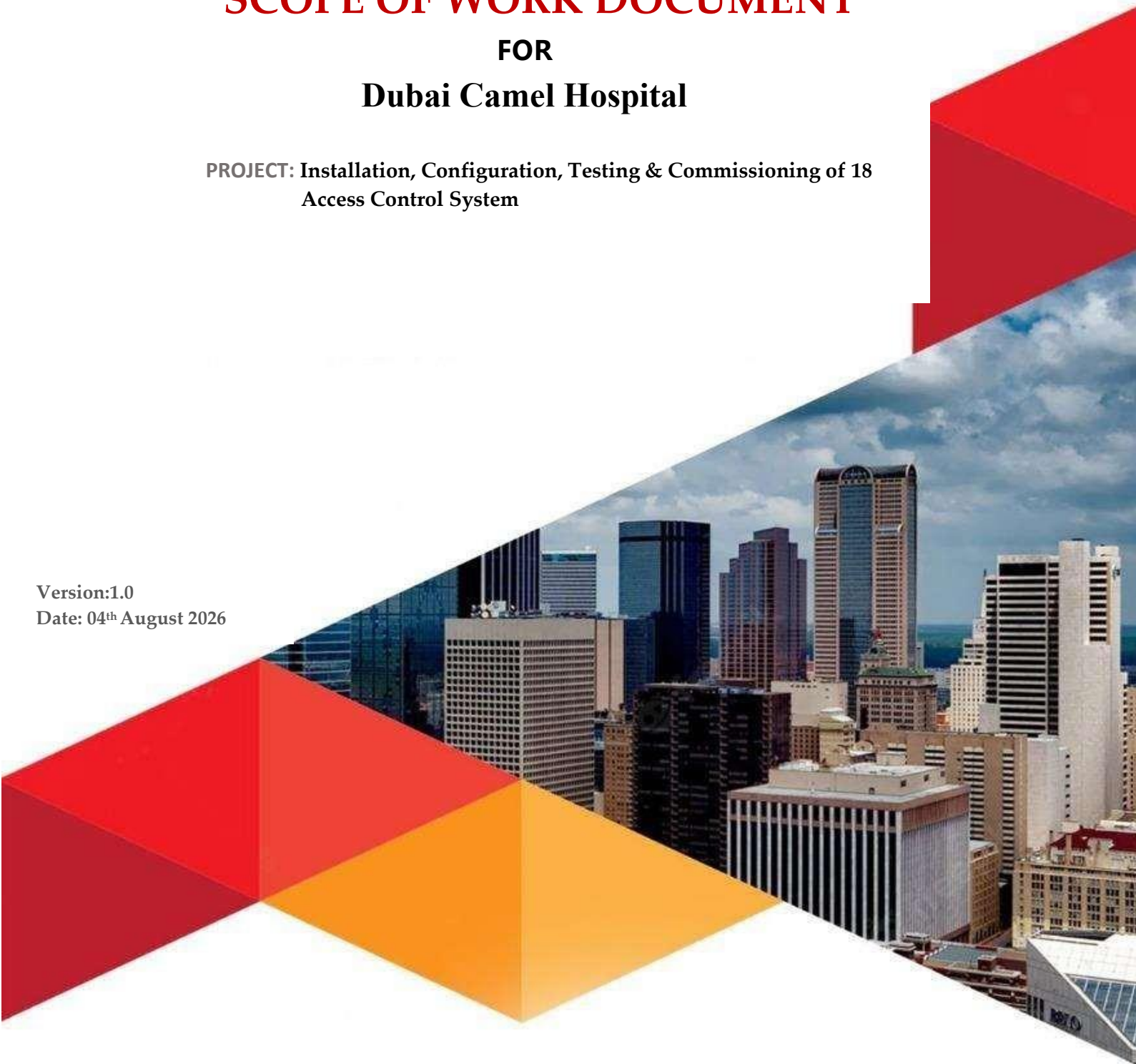
SCOPE OF WORK DOCUMENT

FOR

Dubai Camel Hospital

PROJECT: Installation, Configuration, Testing & Commissioning of 18
Access Control System

Version:1.0
Date: 04th August 2026



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1. INTRODUCTION

1.1. About Kyoto

Kyoto is a leading Information and Communication Technologies (ICT) service provider. We operate internationally through our offices and antennas in Dubai, Abu Dhabi, Sharjah, Jeddah, and Gurgaon etc. We design, develop, support, and promote ICT software applications using integrated, state of art technologies. Our expertise covers.



Distribution



Integration



Services



Collaboration & Smart City

1.2. About Customer

DUBAI CAMEL HOSPITAL

Dubai Camel Hospital is a state-of-the-art veterinary facility dedicated to the care and treatment of camels. Located in Dubai, this hospital is the first of its kind in the world, providing specialized medical services for these iconic animals. With advanced technology and expert staff, the hospital ensures the health and well-being of camels through comprehensive medical care. It stands as a testament to Dubai's commitment to preserving and supporting its rich cultural heritage. The [Dubai Camel](#) Hospital was established in response to the deep cultural and economic significance of camels in the region. As symbols of heritage and crucial assets in racing and trade, camels hold a special place in Emirati society. The hospital was conceived to address the unique healthcare needs of these valued animals, ensuring they receive specialized and top-notch medical care. Launched in 2017, the facility represents a pioneering step in veterinary medicine, dedicated exclusively to camels, marking Dubai's commitment to preserving and nurturing its rich cultural legacy.

2. GENERAL INFORMATION

2.1. Purpose of this Document

This document defines the Project SOW and details within which Kyoto Technologies will provide. This document outlines the tasks and comprehensive plans for the “Installation, Configuration, Testing & Commissioning of 18 Access Control System ” for **DUBAI CAMEL HOSPITAL**. This document ensures everyone involved understands the project’s scope and objective, facilitating effective communication and successful execution.

2.2. Governing Agreement

This Statement of Work or “SOW” is hereby deemed part of and governed by the Services Agreement between **DUBAI CAMEL HOSPITAL** (also called “Customer”) and Kyoto Technologies.

2.3. Distribution List

This document is to be shared amongst the following people for review and approval purposes.

Last Name, First Name	Organization	Role
Priya Das	Kyoto Technologies	Account Manager
Ashish Chandra	Kyoto Technologies	AGM
Sneha Pillai	Kyoto Technologies	Service Operations Executive
Faisal Almheiri	DUBAI CAMEL HOSPITAL	Facility Officer

2.4. Engineers Assigned

Kindly note that: **Man days = Total Days x No .of People and Man Hours = Man days x 8**

Name	Organization	Role
Mahashif	Kyoto Technologies LLC	ELV Engineer
Fahad	Kyoto Technologies LLC	ELV Engineer
Jahit	Kyoto Technologies LLC	ELV Engineer

3. CUSTOMER PROJECT INFORMATION

3.1. Project Summary

This document serves as a comprehensive guide outlining the key steps, prerequisites, and considerations for the successful implementation of the project “Installation, Configuration, Testing & Commissioning of 18 Access Control System” for “DUBAI CAMEL HOSPITAL”. It aims to establish robust security, protection and to ensure a clear understanding among deployment team members regarding the tasks and requirements associated with the project’s pre-implementation phase, facilitating effective collaboration, and streamlined execution.

Anything not addressed by this SOW is out-of-scope and not included in the services. Either party may submit a Change Request to the other party in accordance with this SOW.

SCOPE AND REQUIREMENTS

This document is concerned with the project “Installation, Configuration, Testing & Commissioning of 18 Access Control System for DUBAI CAMEL HOSPITAL.

Overall Project Deliverables

The following describes items in scope and out of scope across the entire project with all its project components. Inclusions and Exclusions relevant to specific project components are listed in their respective project component descriptions.

OVERALL, SCOPE INCLUSIONS

For the overall project, the following items are within scope being delivered by Kyoto Technologies.

S.NO	Item Description	QTY
1	ZKTeco ZK-KR601E Proximity Card Reader Access Control System	18
2	ZKTeco IP based Door Access Control Panel C3 400	6
3	ZKTeco Bio CV Access Control Software.	1
4	RFID Door Access Cards(Generic)	100
5	Exit Push Button Touch (Generic)	16
6	Double-Magnetic Lock (Heavy Duty, 600lbs+ per leaf) (Generic)	15
7	Single Magnetic Lock (Heavy Duty, 600lbs+) (Generic)	2

8	Double LZ Bracket Kit (Generic)	15
9	Single LZ Bracket Kit (Generic)	2
10	UNV CAT6 CABLE CC305MTRW (Without Copper). Including Cat-6 Cable Pulling, Termination, Cable Laying, Cable Testing etc. with all type of material required. (UNV)	18

ESTIMATED WORK PLAN

Serial NO:	Work Effort		WORK EFFORTS		RESPONSIBILITY	
	Deliverables		Man – Hours	Man Days	Total Days+ Contingency days	
	Installation, Configuration, Testing & Commissioning of 18 Access Control System					
	Cable Pulling & Infrastructure Works:					
	- Supply and pull CAT6 cables from access control panels to door devices. - Route cables through existing conduits/trays where available. - Label both ends of every cable. - Perform continuity and performance testing of all installed cables. Cable Works Include: - Reader cabling - Exit button cabling - Door lock cabling - Controller communication cabling - Network connectivity cabling		144	18	5+1	Kyoto Team
B	Access Control Reader Installation					
	Installation of: 18 Nos. ZKTeco KR601E Card Readers					

	Works include: • Mounting and fixing at designated entry locations • Alignment and securing of devices • Termination and testing
C	Controller Installation
	Installation of: • 6 Nos. ZKTeco C3-400 IP Access Controllers Works include: • Mounting inside control cabinet or designated location • Network integration • Power connection • Reader connectivity
D	Door Lock Installation
	Installation of: • 15 Nos. Electromagnetic Locks • 15 Nos. LZ Bracket Kits • 2 Nos. Electromagnetic Locks • 2 Nos. LZ Bracket Kits Activities include: • Mechanical fixing • Bracket assembly • Lock alignment • Functionality testing
E	Exit Device Installation
	Installation of: • 16 Nos. Exit Push Buttons Activities include: • Cable termination • Testing of door release functionality

F	Software Installation & Configuration
	Installation and configuration of: • ZKTeco Bio CV Access Control Software Scope includes: • Software setup if the Client-provided workstation/server
	• RFID Card Registration Registration and testing of 100 RFID access cards. • Assignment to authorized users (subject to client-provided data).
G	Testing & Commissioning Functional Testing • Reader operation verification • Door lock release verification • Exit button verification • Communication testing System Testing • Access card verification • User access permissions Final Acceptance Testing • Joint testing with Client representative • Rectification of installation-related issues • System sign-off
H	Client Responsibilities The Client shall provide: • Approved installation locations. • Uninterrupted power source near controller locations. • LAN/network connectivity for system integration.

	• Access to work areas during installation. • Server or workstation for software installation. • Necessary permits and approvals for site access.				
I	Assumptions & Exclusions The following are excluded unless specifically mentioned in the Purchase Order: • Civil works and door modifications. • Power supply units and batteries (unless separately listed). • Network switch supply. • New containment systems beyond minor accessories. • Fire alarm system integration.				
	Total	144	18	6	Kyoto Team

SCOPE INCLUSIONS

For the overall project, the following items are within scope being delivered by Kyoto Technologies.

Item	General Deliverable
1	Kyoto Technologies will provide DUBAI CAMEL HOSPITAL project specific documentation as seen by Kyoto Technologies based on Kyoto Technologies' best practices. The language this documentation will be provided in is English.
2	In case project stakeholders are located across multiple time zones, Kyoto Technologies will make best efforts to support all parties and make appropriate suggestions of when to commence work.

OVERALL, SCOPE EXCLUSIONS

For the overall project, the following items are outside of scope being delivered by Kyoto Technologies. There may be additional out-of-scope items within specific project sub-streams listed in the corresponding sub-chapters.

Item	Scope Exclusion
1	Kyoto Technologies will only provide the solutions and services detailed in this Statement of Work, all services outside the scope of this Statement of Work will require a change control process.
2	Any technical knowledge transfer sessions included are not suited to replace the Kyoto Technologies Administration and Certification.
3	Kyoto Technologies will not engage in any backup activity on Customer infrastructure prior Kyoto activity. It is within the Customer's sole responsibility to put in place any changes required within their systems.
4	In case Kyoto Technologies provides Customers with any scripts, tools, etc., it is the customer's responsibility to verify if they are fit for their purpose, if they can be used as is, or if any configuration or modifications are required, before making use of such tools. Furthermore, Kyoto Technologies is not responsible for enhancing, improving, or supporting any such scripts, etc.
5	Without the express approval of the consultants and their managers, no changes, cutovers, etc. will not be completed or shadowed by the consultants outside of their region's regular business hours, or on weekends or bank holidays of the consultant's region of residence. In the unlikely event of out-of-hours work to be completed, an additional cost will occur.
6	The documentation provided during this project will describe configurations pertaining to the Customer's Kyoto Technologies account. It is not intended for education on any technology, standards, or protocols.

- 7 Unless otherwise stated in a corresponding section of this document, any Technical Knowledge Transfer included in this project does not entail dedicated training sessions for administrators, SOC, helpdesk, or other operational teams.
Neither does the Technical Knowledge Transfer of Kyoto Technologies entail any end-user training. In case any end-user training is part of this project, the details will be laid out in the corresponding section of this Statement of Work.
- 8 Whilst Kyoto Technologies will advise on readily available materials for end-user education and enablement, and creation of new or customization of existing documentation tailored for end-users is not in the scope of this project unless stated otherwise in a corresponding section of this document.
- 9 Any tasks not explicitly mentioned in the scope inclusions.
Work outside the agreed project area or beyond the specified requirements.

4. GENERAL PROJECT SPECIFICATIONS

4.1. Assumptions and Responsibilities

Kyoto Technologies has made the following assumptions and identified the following Customer responsibilities in respect of the provisions of the services under this Statement of Work. The Customer is responsible for validating all assumptions and Customer responsibilities before signing this SOW. Any deviations from the assumptions and responsibilities outlined in this SOW may affect Kyoto Technologies' ability to successfully deliver the Project and could have cost implications. If deviations are required, they will need to be addressed as appropriate via a change request.

Item	General Assumption
1	During remote sessions, it is possible for Kyoto Technologies to shadow Customer staff, i.e., via remote sharing tools accessing all environments and systems belonging to DUBAI CAMEL HOSPITAL that is pertinent to Kyoto Technologies, account for this Project.
2	"In the event of device malfunction, data loss, or compliance issues during or after the specified activities, we disclaim liability for any associated consequences."
3	All Kyoto Technologies tasks will be performed during the scheduled date and time. During local Kyoto Technologies Office hours. Hours outside of this will need an exception and approval from the customer.
4	Kyoto Technologies provides estimates during the Project planning phase based on previous experience.
5	The Project plan is subject to change until baselined and signed off by the Customer.
6	All the services outlined in this SOW will be performed either onsite or remotely, as applicable.
7	The customer must provide Kyoto Technologies access to the appropriate staff members, Site readiness, Access to Network Resources, existing AD farm, O365, file servers, storage and any other necessary structural for wall mounting as it relates to the Customer's environment. This Customer staff can communicate in the English language.
8	All joint sessions between DUBAI CAMEL HOSPITAL and Kyoto Technologies will be in the English language.
9	Customers are required to make any changes to their own environment, which includes but is not limited to network and Firewall.
10	The customer is responsible for providing all hardware, software media, and software licenses unless stated otherwise in this SOW.
11	A review session with the Customer's System Admin will be required to discuss the Customer's existing solution that is being replaced.
12	Kyoto Technologies reserves the right to determine the format of the implementation plan. The plan typically is a document created in Project charter and may contain a tasks list, reference Knowledge Base links.
13	Kyoto Technologies reserves the right to adjust the cost of this engagement in the event the Customer wants to implement a Project Management process over and above Kyoto Technologies' standard process.

14	With any changes required in the current setup, which Kyoto Technologies is supposed to assist with or consult on, the information is provided in a readable and processible format.
15	DUBAI CAMEL HOSPITAL is responsible for providing Kyoto Technologies with any information or data from their third-party vendors and providers which is required for the project.
16	Kyoto Technologies may request modifications within Customer's office 365 environment on behalf of the Customer.
17	DUBAI CAMEL HOSPITAL is aware that the active project participation of DUBAI CAMEL HOSPITAL and its partners (if any) is a prerequisite for the timely and successful progression of the project. DUBAI CAMEL HOSPITAL , therefore, commits to the plans, timelines, work packages, and meetings agreed upon.
18	If the client delays the site when work is 80% completed, they are liable to pay the pending amount and provide signoff. Once the site is ready, we will complete any pending service.

5. PROJECT MANAGEMENT AND ADMINISTRATION

The following items detail the Project Management and Administration aspects of this Project:

- 1) This SOW must be executed by an authorized Customer representative prior to scheduling and execution of services described herein.
- 2) Customer will assign a member of its personnel who will be the main point of contact for scheduling any Customer resources, team meetings, and/or reviews ("Customer Project Lead"). Customer Project Lead will also be responsible for the collection of any requested data points or information relevant to this Project as requested by Kyoto Technologies.
- 3) Customer's Project Lead will identify the appropriate team members who are required to be part of the development and approval process for the stated Project deliverables.
- 4) Kyoto Technologies is not responsible for any delays caused by the Customer, Customer's contractors, or any of Customer's third-party vendors or third-party service providers, or delays that are otherwise outside the control of Kyoto Technologies. Any such delays may result in overall Project cost increases, delay of estimated delivery dates, and the re-assignment of the Kyoto Technologies Project resource(s) to other Kyoto Technologies projects. Kyoto Technologies may both resume the project later based on Kyoto Technologies' resource availability and assign an alternate Kyoto Technologies resource to resume the tasks defined in this SOW in the event of a delay as described herein.
- 5) If required, Kyoto Technologies will create Project deliverables using Smartsheet.
- 6) Where applicable, Kyoto Technologies will produce "final" document versions in standard PDF format.

6. ACCEPTANCE AND REMEDIES

Any deliverables provided under this SOW will meet the requirements stated herein as well as any additional acceptance criteria agreed to in writing by the parties (“**Acceptance Criteria**”).

The customer will review/test the delivery as per the agreed baselined Project plan. If the deliveries meet the Acceptance Criteria, the Customer will provide confirmation to that effect. If not, the Customer will notify Kyoto Technologies of the unaccepted deliverable with a detailed explanation, promptly following completion of its review/testing. The customer will not unreasonably withhold or delay acceptance. Kyoto Technologies will assist in the resolution of the unaccepted deliverable in a timely manner.

Where there is no agreed baselined Project plan, or services are provided on a time and materials basis, then Customer’s acceptance will be deemed to have occurred on delivery of the applicable service or deliverable.

7. DELIVERY OF SERVICES

All services will be performed either remotely using either Kyoto Technologies or Customer provided Web sharing technologies or onsite as agreed as part of the Project. Kyoto Technologies currently uses Quick Assist as the primary solution for remote meetings.

All delivery of services and timings are subject to Project planning as part of the kick-off process and are subject to change as the Project progresses.

8. SIGNOFF CRITERIA

If the client delays the site when work is 80% completed, they are liable to pay the pending amount and provide sign off.

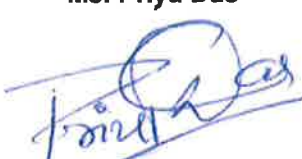
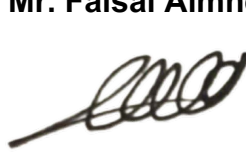
Once the site is ready, we will complete any pending service

9. GENERAL INFORMATION

If any changes are required to the scope of the work described herein which significantly affect the deliverables, time frames, and resource requirements, will result in the need for an amended Statement of Work and agreement on the additional cost by Customer and Kyoto Technologies.

APPROVAL SIGNATURES

Both parties approve and accept the details as defined in this Statement of Work.

PROJECT ACCEPTANCE FROM BOTH SIDES			
Account Manager	GM	CEO	Client
Ms. Priya Das 	Mr. Ashish Chandra 	Mr. Pankaj Singh 	Mr. Faisal Almheiri 

SCOPE OF WORK DOCUMENT

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