

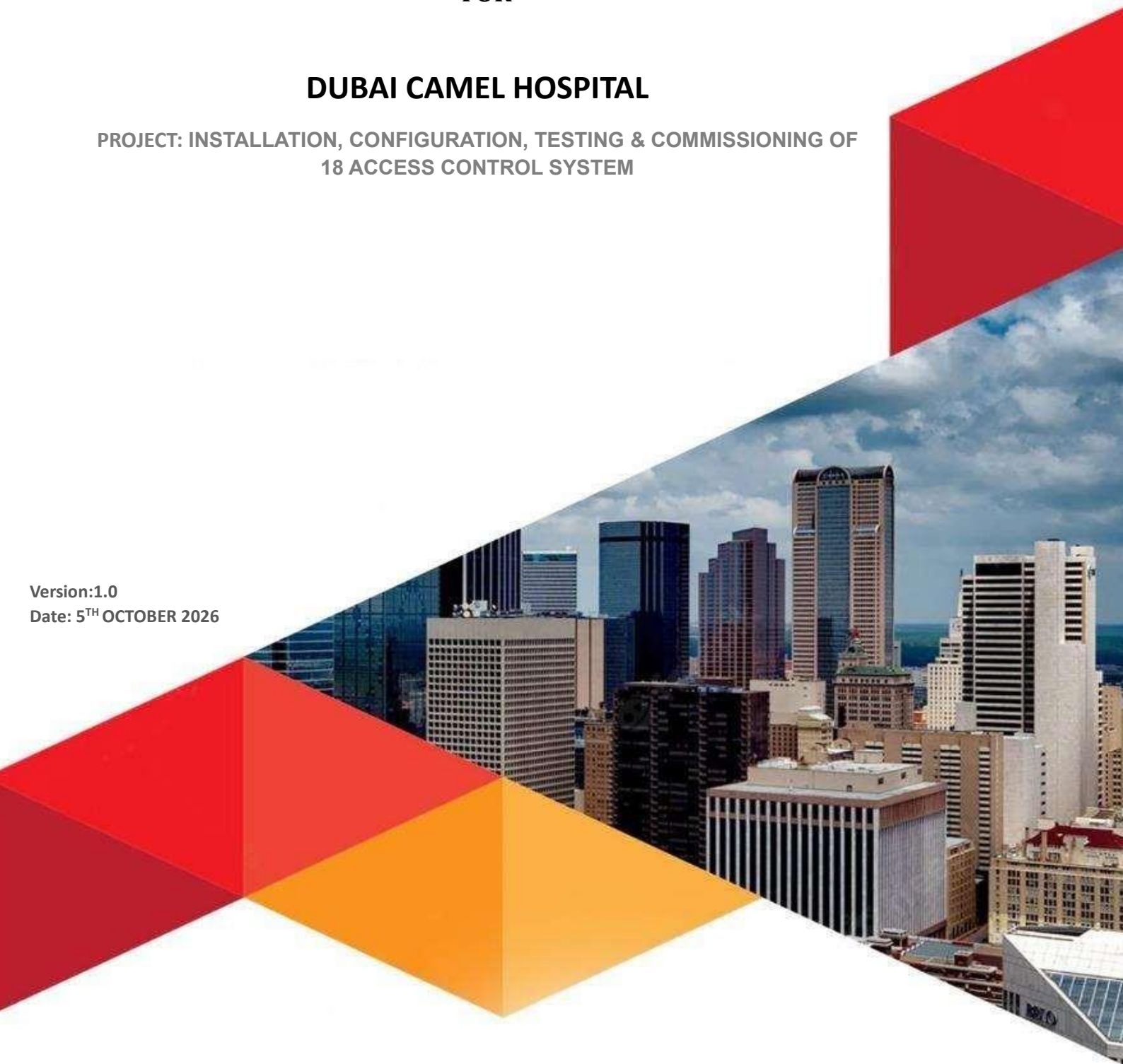
# **SIGN-OFF DOCUMENT** **FOR**

## **DUBAI CAMEL HOSPITAL**

**PROJECT: INSTALLATION, CONFIGURATION, TESTING & COMMISSIONING OF  
18 ACCESS CONTROL SYSTEM**

Version:1.0

Date: 5<sup>TH</sup> OCTOBER 2026



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**Document Version Control:**

|                        |                                |
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## **DOCUMENT DETAILS:**

|                       |                             |
|-----------------------|-----------------------------|
| <b>Company</b>        | <b>DUBAI CAMEL HOSPITAL</b> |
| <b>Document Title</b> | Sign-off document           |
| <b>Date</b>           | 05/10/2026                  |

## **GENERAL INFORMATION**

|                       |                                                                    |
|-----------------------|--------------------------------------------------------------------|
| <b>Customer name</b>  | <b>DUBAI CAMEL HOSPITAL</b>                                        |
| <b>Contact Person</b> | Faisal Almheiri                                                    |
| <b>Email ID</b>       | <a href="mailto:faisal.Almheiri@d1m.ae">faisal.Almheiri@d1m.ae</a> |

The purpose of this sign-off document is to formalize and acknowledge the completion and acceptance of the project for “**DUBAI CAMEL HOSPITAL**”.

This document serves as an official record of the project's successful execution and handover, marking the conclusion of our efforts.

To ensure both sides have a clear understanding of the tasks, the following activities were undertaken:

## **ESTIMATED WORK PLAN**

| <b>Serial No.</b> | <b>Deliverables</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|-------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                   | Installation, Configuration, Testing & Commissioning of 18 Access Control System                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>A</b>          | <b>Cable Pulling &amp; Infrastructure Works:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 1                 | <ul style="list-style-type: none"> <li>• Supply and pull CAT6 cables from access control panels to door devices.</li> <li>• Route cables through existing conduits/trays where available.</li> <li>• Label both ends of every cable.</li> <li>• Perform continuity and performance testing of all installed cables.</li> </ul> <p>Cable Works Include:</p> <ul style="list-style-type: none"> <li>• Reader cabling</li> <li>• Exit button cabling</li> <li>• Door lock cabling</li> <li>• Controller communication cabling</li> <li>• Network connectivity cabling</li> </ul> |

|          |                                                                                                                                                                                                                                                                                                                                                       |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>B</b> | <b>Access Control Reader Installation</b>                                                                                                                                                                                                                                                                                                             |
| 1        | <p>Installation of: 18 Nos. ZKTeco KR601E Card Readers</p> <p>Works include:</p> <ul style="list-style-type: none"> <li>• Mounting and fixing at designated entry locations</li> <li>• Alignment and securing of devices</li> <li>• Termination and testing</li> </ul>                                                                                |
| <b>C</b> | <b>Controller Installation</b>                                                                                                                                                                                                                                                                                                                        |
| 1        | <p>Installation of: 6 Nos. ZKTeco C3-400 IP Access Controllers</p> <p>Works include:</p> <ul style="list-style-type: none"> <li>• Mounting inside control cabinet or designated location</li> <li>• Network integration</li> <li>• Power connection</li> <li>• Reader connectivity</li> </ul>                                                         |
| <b>D</b> | <b>Door Lock Installation</b>                                                                                                                                                                                                                                                                                                                         |
| 7        | <p>Installation of:</p> <p>15 Nos. Electromagnetic Locks</p> <p>15 Nos. LZ Bracket Kits</p> <p>2 Nos. Electromagnetic Locks</p> <p>2 Nos. LZ Bracket</p> <p>Kits Activities include:</p> <ul style="list-style-type: none"> <li>• Mechanical fixing</li> <li>• Bracket assembly</li> <li>• Lock alignment</li> <li>• Functionality testing</li> </ul> |
| <b>E</b> | <b>Exit Device Installation</b>                                                                                                                                                                                                                                                                                                                       |
| 1        | <p>Installation of:</p> <ul style="list-style-type: none"> <li>• 16 Nos. Exit Push Buttons</li> </ul> <p>Activities include:</p> <ul style="list-style-type: none"> <li>• Cable termination</li> <li>• Testing of door release functionality</li> </ul>                                                                                               |
| <b>F</b> | <b>Software Installation &amp; Configuration</b>                                                                                                                                                                                                                                                                                                      |
| 1        | Installation and configuration of: ZKTeco Bio CV Access Control Software                                                                                                                                                                                                                                                                              |

|          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|          | <p>Scope includes:</p> <ul style="list-style-type: none"> <li>• Software setup if the Client-provided workstation/server</li> </ul>                                                                                                                                                                                                                                                                                                                                  |
| 2        | <ul style="list-style-type: none"> <li>• RFID Card Registration Registration and testing of 100 RFID access cards.</li> <li>• Assignment to authorized users (subject to client-provided data).</li> </ul>                                                                                                                                                                                                                                                           |
| <b>G</b> | <b>Testing &amp; Commissioning Functional Testing</b>                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>1</b> | <ul style="list-style-type: none"> <li>• Reader operation verification</li> <li>• Door lock release verification</li> <li>• Exit button verification</li> <li>• Communication testing System Testing</li> <li>• Access card verification</li> <li>• User access permissions Final Acceptance Testing</li> <li>• Joint testing with Client representative</li> <li>• Rectification of installation-related issues</li> <li>• System sign-off</li> </ul>               |
| <b>H</b> | <p><b>Client Responsibilities</b></p> <p>The Client shall provide:</p> <ul style="list-style-type: none"> <li>• Approved installation locations.</li> <li>• Uninterrupted power source near controller locations.</li> <li>• LAN/network connectivity for system integration.</li> <li>• Access to work areas during installation.</li> <li>• Server or workstation for software installation.</li> <li>• Necessary permits and approvals for site access</li> </ul> |
| <b>I</b> | <b>Assumptions &amp; Exclusions</b>                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|          | <p>The following are excluded unless specifically mentioned in the Purchase Order:</p> <ul style="list-style-type: none"> <li>• Civil works and door modifications.</li> <li>• Power supply units and batteries (unless separately listed).</li> <li>• Network switch supply.</li> <li>• New containment systems beyond minor accessories.</li> <li>• Fire alarm system integration.</li> </ul>                                                                      |

This sign-off document aims to ensure clarity, accountability, and transparency in the project or task completion process and to avoid any misunderstandings or disputes regarding the outcome.

| PROJECT CLOSURE ACCEPTANCE                     |                                             |
|------------------------------------------------|---------------------------------------------|
| <b>Account Manager</b><br><b>Ms. Priya Das</b> | <b>Client</b><br><b>Mr. Faisal Almheiri</b> |
|                                                |                                             |

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